

F. To be completed by the Financial Aid Office He/She has ____ has not ____ applied for financial aid.

As part of your financial assistance, did you receive a Stafford Loan (Subsidized, Unsubsidized and/or did your parents receive a Plus Loan? Yes ___ No ___

If yes, you will need to complete an Exit Interview either electronically or manually. This will take approximately a half hour of your time. In order to complete this, you will need the following:

- ✓ *Complete address and telephone number of the nearest relative not living with you*required by federal regulation*
- ✓ *Two personal references with complete address and telephone numbers *required by federal regulation*
- ✓ *If you are leaving for employment, complete name, address and telephone number of your employer*required by federal regulation*

Exit Interview Completed: Yes ___ No ___ Comment: _____

Title IV aid is earned in a prorated manner on a per diem basis up to and including the 60% point in the semester. Title IV aid and all other aid is viewed as 100% earned after that point in time. Please review policies in Student Financial Aid Handbook.

Percentage of Title IV aid earned: _____

Total Title IV Aid to be Disbursed or Returned: Federal Unsubsidized Loan_____

Federal Subsidized Loan_____

Federal Pell_____

Federal SEOG_____

Date

Financial Aid Director's Signature

If a student is a Title IV Recipient, a copy of an estimated Title IV refund worksheet should be forward to the Business Office.

G. To be completed by the Student Accounts; *Student Accounts Representative: Please attach Bill*

Balance due if any _____.

Steps for collection _____

Explanation/Notes: _____

Student Account Representative Signature

Date

(OVER)

For Office Use Only

Processed: _____
Initials

Date