



Student Success Coordinator/TRIO Advisor Grant Funded

Washington County Community College is seeking a talented professional with a strong work ethic to permanently fill the Student Success Coordinator/TRIO Advisor position in its TRIO Student Support Services (SSS) program. This position is primarily grant funded through the Department of Education to serve as an advisor for TRIO Student Support Services program participants, helping them navigate through college into the career field. The position is partially funded by WCCC to serve as the student success coordinator for all students at WCCC which includes coordinating the tutoring services and setting up accommodations for eligible students.

Qualifications: Bachelor's degree in higher education, counseling, social sciences, or a related field and has at least 2 years of relevant prior experience. Experience working with first-generation, low-income, and students with learning differences from diverse educational and cultural backgrounds, strong written and oral communication skills, interpersonal and administrative skills, excellent English and math skills, knowledge of learning disabilities, universal design, and adaptive technologies, experience as a tutor and/or coordinating a tutoring program, background similar to that of program participants (low-income, first-generation, and/or students with a disability) the ability to utilize technology, and work collaboratively with faculty and staff are required.

Prorated Salary: Grant funded, MEA Administrators Unit, prorated salary range \$34,001.19 - \$44,363.85, salary commensurate with credentials and experience. This position is full-time; 44 weeks (10 months) a year. Position works August through May each year.

Prorated Benefits: Employer paid health, dental and life insurance for employees (spouse/domestic partner/dependent coverage also available), vision insurance, choice between Maine Public Employees Retirement System or TIAA CREF in lieu of social security, generous sick/personal time allowances, professional development, and free tuition within the MCCS for employee, spouse, and qualifying dependents.

TRIO SSS is a federally funded retention, graduation, and transfer program that aims to support the learning needs of low-income students, first-generation students, and students with a documented disability. This grant program runs on a 5-year grant cycle and is currently in its second year of the current cycle. WCCC has successfully been awarded the TRIO SSS grant continuously since 2001. Preference will be given to applicants with a background similar to that of SSS participants.

Application Process: Application deadline **Friday, July 1, 2022**. Please send cover letter, resume, unofficial transcripts and a list of three professional references to resume@wccc.me.edu or mail to: Robyn Leighton, Human Resource Coordinator, Washington County Community College, One College Drive, Calais, ME 04619. *WCCC is an EO/AA Employer*