



TRIO Student Support Services

Multiple Tutor Positions

TRIO Student Support Services is seeking to hire multiple tutors for the upcoming Fall 2021 semester. Positions start in September 2021 through to December 2021. Tutors foster a positive educational environment for learning; meet with students one-on-one or in group settings both in person and remote learning; and act as a mentor and be a positive role model. Tutors may work up to 20 hours a week and will assist students on a day, evening, or weekend schedule.

TRIO supports students reach their full potential by supplementing the instruction received in class with comprehensive tutoring. It is anticipated that tutors will be needed for the subjects of Math, English Composition, Electrical Technology, Accounting, Medical Terminology, and other subjects upon request of faculty. Tutors interact with students via Zoom, Microsoft Teams, Brightspace (our LMS), via email, and in person.

Minimum Requirements: Experience tutoring or teaching at the high school and/or college level in any of the above areas. Excellent communication skills, the ability to utilize technology, and work collaboratively with faculty and staff are required. Knowledge of Microsoft Office 365 a plus. Current WCCC students may apply with a faculty member's recommendation.

Compensation: Grant funded positions, \$14 to \$16 per hour depending on credentials and experience. No benefits and no expectation the position will continue past December 17, 2021.

Application Process: Please send cover letter, resume, unofficial transcripts, and a list of three professional references to resume@wccc.me.edu or mail to: Robyn Leighton, Human Resource Coordinator, Washington County Community College, One College Drive, Calais, ME 04619. Applications are due by close of business September 3, 2021.

WCCC is an equal opportunity/affirmative action institution and employer.